

CONFIDENTIAL

Subject

Approved For Release 2000/08/30 : CIA-RDP81-00314R000600250003-1

6 JUN 1969

MEMORANDUM FOR: Director of Personnel

SUBJECT : Employee Suggestion Re Time Period for Granting the
TL Portion of the HETA

1. I believe a further Agency approach to the Department of State to gain adoption of the employee's suggestion would be inadvisable.

2. In discussions with State officials who have functional responsibility for HETA administration, CPD learned of their opposition to the proposal. Any additional representation by CIA in favor of this idea would amount to an appeal of State's position to a different level within the Department.

3. As an aside, I am not impressed by the argument of the Assistant Chief, Standards and Differentials Section, State, that employees taking home leave outside the Washington area are required to stay in motels and then pay more motel expenses when they come to Washington for assignment (whereas those staying in the Washington vicinity have an opportunity from the outset to look for permanent quarters). His statement presumes that all employees taking home leave outside the Washington area stay in motels instead of with relatives at the home leave point. To this extent, his inference that out-of-towners have a bigger problem than persons taking home leave in the local area gives short shrift to the practical problems raised in the employee's suggestion. Notwithstanding, both the State officials and CPD point out that an employee taking home leave in the local area can have his period expanded for coverage of local TL expenses by promptly reporting for duty (i.e., the Standardized Regulations permit payment of temporary quarters at the post 30 days before and 30 days after).

4. Within the last month, the Agency adopted the policy of the Department of State which limits home leave to 15 workdays for those returning PCS from overseas for an assignment in the United States. This decision, now being implemented in Agency regulations, will make the problem posed in the suggestion largely academic, since the 60-day home leave period will no longer be applicable to personnel assigned in the United States. Accordingly, the present coverage in the Standardized Regulations of TL expenses up to a prescribed maximum within a period of 30 days before and 30 days after the date of entry-on-duty appears adequate.

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5. One of the reasons the Department officials opposed the adoption of a 60-day period prior to EOD for coverage of TL expenses doubtlessly was because State follows the 15 workday limit on home leave for those assigned to the United States. I believe it would be untenable for the Agency to maintain a TL policy at variance with State's when both will be adhering to the 15-day rule. Furthermore, I do not perceive any unusual or unique problems experienced by Agency personnel which would necessitate the utilization of the Director's authority in Section P.L.110 to invoke a pre-EOD 60-day time period for TL expenses.

6. While a change in Agency policy has effectively overtaken the employee suggestion, I believe it had considerable merit at the time of its submission. If possible, some form of recognition or appreciation should be granted the employee concerned for a meritorious effort.


Chief, Plans and Analysis Division

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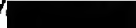
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These attached drafts comprise the latest cuts of the total Administrative Authorities material with the exception of the earlier Office of Finance package [REDACTED] on retirement travel. Suggest you keep the latter and destroy all other draft regs. previously sent you.

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